

COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA
BOARD MEETING
Holiday Inn 711 West Broadway, Vancouver
Friday, June 15, 2018 at 9:45 AM
MINUTES

In Attendance:

Lynne Harris (Chair)
Jennifer Lie
Jana Konkin
Lorna Pawluk (via teleconference)
Nick Legault (via teleconference)
Nick Aubin (via teleconference, joined at 9:56 a.m.)

Regrets:

Marieka Zimmerman
Claudia Lee (Vice-Chair)
Ashley Leighton

Also Attending:

Eric Wredenhagen (Registrar/CEO)
Annette Ruitenbeek (Director, Professional Practice)
Monica Winter (Financial Officer)
Kate Parisotto (Director, Inquiry and Discipline)
Kate Irvine (Paralegal/Administrator, Inquiry and Discipline) (Recording)

1. Call to order

The meeting was called to order at 9:47 a.m.

2. Roll call of members present

A roll call was conducted.

3. Approval of this agenda

Motion: To approve the agenda as circulated before the meeting, as amended on June 14, 2018.
Carried.

4. Approval of previous minutes

Motion: To approve the previous minutes of the April 13, 2018 Board meeting (public portion) as circulated before the meeting. **Carried.**

5. Board member declarations of conflicts of interest regarding any agenda item(s)

None.

6. Committee Reports

6.1 Registration Committee Report

Ms. Ruitenbeek presented a report on behalf of Ms. Lee, who was absent. Ms. Ruitenbeek advised that the Registration Committee had recently met on June 6, 2018. She advised of the results of the March 2018 registration examination sitting: 144 individuals passed

the examination and became eligible for registration, provided they meet other applicable requirements.

Ms. Ruitenbeek advised that the Registration Committee is recommending to the Board that it adopt the following criteria pursuant to subsection 56(9) of the College's Bylaws:

The Registration Committee will grant a request for a fourth attempt at the Registration Examination or portion thereof only where:

- the applicant's requested fourth attempt falls within two years from the applicant's first attempt at the Registration Examination;
- if the applicant has failed the Clinical Science, Knowledge and Theory of Sciences and/or Performance Based Assessment portions of the Registration Examination, the applicant has requested a written analysis of all failed portions of the Registration Examination;
- the applicant has submitted satisfactory evidence from an educational institution acceptable to the Registration Committee (e.g. massage therapy education program, university, or public college) that the applicant is enrolled in course work related to the content that the applicant failed;
- the applicant agrees to submit, as soon as practicable and prior to admission to a sitting of the Registration Examination or portion thereof, satisfactory evidence from an educational institution acceptable to the Registration Committee that the applicant successfully completed the course work related to the content that the applicant failed; and
- the applicant has demonstrated that their remedial studies substantially or wholly incorporate the College's Recommended Resources for Exams.

6.2 Inquiry Committee Report

Ms. Pawluk referred to her written report, circulated prior to the meeting. She advised that the members of the Inquiry Committee are experienced and work well together. She also reported that the Inquiry Committee would receive training at its next meeting.

6.3 Discipline Committee Report

Ms. Lie, the new Chair of the Discipline Committee, advised that there is nothing to report at this time.

6.4 Finance and Audit Committee Report

Mr. Aubin provided a brief report on income and expenses to date in 2018. He advised that the budget for 2019 will be brought to the Board for approval in August.

Motion: Moved to accept all the Committee reports as presented. *Carried.*

Motion: Moved to adopt the criteria proposed by the Registration Committee for the purpose of subsection 56(9) of the College's Bylaws. *Carried.*

7. Adjournment

Motion: The meeting was adjourned at approximately 10:12 a.m. *Carried.*



Registrar



Chair