

COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA
BOARD MEETING
304-1212 West Broadway, Vancouver
Friday, November 23, 2018 at 9:30 AM
MINUTES

In Attendance:

Lynne Harris (Chair)
Marieka Zimmerman
Jana Konkin
Ashley Leighton
Jennifer Lie
Lorna Pawluk
Nicholas Legault

Regrets:

Claudia Lee (Vice-Chair)
Nicholas Aubin

Also Attending:

Eric Wredenhagen (Registrar/CEO)
Annette Ruitenbeek (Director, Professional Practice)
Kate Parisotto (Director, Inquiry and Discipline)
Monica Winter (Financial Officer)
Kate Irvine (Paralegal/Administrator, Inquiry and Discipline) (Recording)

1. Call to order

The meeting was called to order at 9:33 a.m.

2. Roll call of members present

A roll call was conducted.

3. Approval of previous agendas

Motion: To approve the minutes of the public portions of the August 24, 2018 Board meeting as circulated before the meeting. *Carried.*

4. Approval of this agenda

Motion: To approve the agenda as circulated before the meeting. *Carried.*

5. Board Member declarations of conflicts of interest regarding any agenda item(s)

None.

6. Registrar's report

Mr. Wredenhagen reported on a letter that he received on November 22, 2018 from the Registered Massage Therapists' Association of British Columbia ("RMTABC"), which advised that Brenda Locke would be moving on from her current position as Executive Director of RMTABC.

Mr. Wredenhagen also reported on recent meetings of the B.C. Health Regulators (BCHR) organization, as well as recent conferences that he had attended on behalf of the College.

Mr. Wredenhagen advised that he has not yet received an update on public appointments to the Board from the Crown Agencies and Board Resourcing Office (CABRO).

Mr. Wredenhagen provided an update on registration renewal for 2019. He advised that the renewal process has been going very smoothly this year. Many registrants have already renewed, well in advance of the deadline (which is December 15, 2018).

Finally, Mr. Wredenhagen provided an update on staffing at the College.

Motion: To approve the Registrar's report. *Carried.*

7. Chair's report

Ms. Harris reported that her term on the Board ends December 31, 2018, unless extended. She spoke about how grateful she is to have the opportunity to be a member of the Board, and to be Chair, and thanked the Board and staff.

8. New Business

8.1 Report on BC Health Regulators (BCHR) Symposium (October 25-26)

Board members and staff who attended the BCHR Symposium on October 25 and 26 provided a report on what was presented.

8.2 Report on BCHR Board Orientation Session (November 1)

Mr. Legault and Ms. Konkin reported on the BCHR Board Orientation training session that they attended on November 1, and provided some suggestions.

8.2.1 Questions regarding Strategic Planning

Board members raised some questions about the College's current strategic plan and about future strategic planning. Some of the long-standing Board members provided context in regard to the College's current strategic plan. Mr. Wredenhagen advised that in January 2019, the Board would be asked to consider and discuss moving ahead with development of a new strategic plan.

8.3 Consideration of AGM Resolutions

8.3.1 Prior Learning Assessment and Recognition, Moved by Jamie Johnston, RMT

Ms. Ruitenbeek spoke to the new Prior Learning Assessment ("PLA") process which was launched in November 2018. She advised that the new process addresses the concerns raised by the resolution made by Mr. Johnston. The Board reviewed information on the new PLA process, and was in agreement.

8.3.2 Prerequisites for Entry into a Massage Therapy Program in BC, Moved by Alison Coolican, RMT

Mr. Wredenhagen and Ms. Ruitenbeek stated that the College has no jurisdiction over education programs, which are able to set their own prerequisites and entry requirements. Ms. Ruitenbeek reviewed CMTBC's entry-to-practice requirements, and how the College's relationship with massage therapy education programs relates to its mandate. Following discussion, the Board agreed that a response along these lines was appropriate.

8.3.3 Clarity of CMTBC Position on Biopsychosocial Model, Moved by Lizette Tucker, RMT

Mr. Wredenhagen and Ms. Ruitenbeek stated that it is not the role of the College, or part of its mandate, to take formal positions on health models. Ms. Ruitenbeek reviewed the two documents that outline entry-level requirements for registrants, the *Inter-Jurisdictional Practice Competencies and Performance Indicators for Massage Therapists at Entry-to-Practice* and the *Guidelines for Foundational Knowledge for Massage Therapy Educational Programs*, noting that they include practice competencies and elements of foundational knowledge that fall within or are consistent with the College's current understanding of the biopsychosocial model. Following discussion, the Board agreed that a response along these lines was appropriate.

Motion: To direct staff to summarize the responses to the resolutions agreed to by the Board and publish the responses on the College's website. *Carried.*

8.4 Update on National Entry-to-Practice Standards and CMTCA

Ms. Ruitenbeek provided an update to the Board on national entry-to-practice processes.

The Board discussed a November 15, 2018 letter from the Canadian Massage Therapy Council for Accreditation ("CMTCA") and subsequent correspondence. Mr. Wredenhagen was directed to continue the correspondence with CMTCA and bring this matter back to the Board at the January 2019 Board meeting.

8.5 Approval of Proposed Consent Standard of Practice (Following Feedback and Revisions)

Mr. Wredenhagen and Ms. Parisotto reported on the feedback received from the profession and stakeholders during the consultation period. They advised that there was very little feedback from members of the profession overall, and it was primarily focused on issues of clarification, not objections to the standard itself. Staff reported on the minor changes that have been made to the standard as a result of the feedback.

A Board member asked whether there will be assistance to registrants in applying the standard in their practices. Staff advised that there will be resources, including a summary of relevant legislation and multiple case studies, made available to registrants. They also advised

that a CMTBC online course will be developed on the subject of consent and professional boundaries.

Motion: To approve the consent standard of practice, with an effective date of January 15, 2019. *Carried.*

8.6 Proposed Notice to the Profession regarding Use of Titles and Designations

The Board was in agreement with the proposed Notice to the Profession, circulated before the meeting. It was noted that standards and guidelines from other health regulatory colleges were reviewed and considered in the drafting of the proposed Notice. The Board was in agreement with the proposed Notice. A Board member made a suggestion regarding the title of the Notice to the Profession, which was agreed to by the Board and staff. A Board member commented that the Notice to the Profession was well-written.

Motion: To approve in principle the proposed Notice to the Profession on Use of Titles and Designations. *Carried.*

8.7 Follow-up regarding Notice to the Profession on Legalization of Cannabis

The Board and staff discussed the issuance of the Notice to the Profession on the subject of the legalization of cannabis, on the subject of how the use of cannabis may affect massage therapy practice. It was reported that very little feedback had been received from the profession overall.

8.8 Discussion about Publication of Board and Registrar/CEO Expenses

The Board briefly discussed whether to publish Board, committee and Registrar/CEO expenses on the College's website. The Board directed Mr. Wredenhagen to obtain further information and bring the matter back to the Board for consideration at a later date.

8.9 Committee Reports

8.9.1 Discipline Committee Report

Ms. Lie provided the Discipline Committee report. She reported that a discipline hearing is upcoming on January 29, 2019. She also advised that it is anticipated that one or more additional hearings will be scheduled for 2019. She reported that 3 Discipline Committee members attended the BC Council of Administrative Tribunals ("BCCAT") training course on Practice & Procedures for Decision-Makers, held on October 25 and 26. Mr. Legault, who was one of the committee members attending that course, provided some remarks and feedback. Ms. Lie also reported that a number of committee members will be attending an advanced course offered by BCCAT, a hearing skills workshop, on December 6 and 7.

8.9.2 Inquiry Committee Report

Ms. Pawluk provided the Inquiry Committee report. She referred to her written report, circulated before the meeting, providing an update on the committee's caseload in 2018 to date.

8.9.3 Quality Assurance Committee Report

Ms. Ruitenbeek spoke to the Quality Assurance Committee report on behalf of Ms. Konkin, the chair of the committee. She presented an update on pilot testing of the survey on the next generation quality assurance program, which was drafted by Dr. Susan Glover-Takahashi.

8.9.4 Registration Committee Report

Ms. Ruitenbeek gave the report on behalf of Ms. Lee, the Chair of the Registration Committee, who was not present. Ms. Ruitenbeek presented the revised *Guidelines for Foundational Knowledge in Massage Therapy Educational Programs*, which have been approved by the Registration Committee. She advised that the Registration Committee recommends that the Board approve the revised *Guidelines for Foundational Knowledge in Massage Therapy Educational Programs* (November 2018).

Motion: To approve the revised *Guidelines for Foundational Knowledge in Massage Therapy Educational Programs* as presented. **Carried.**

8.9.5 Finance and Audit Committee Report

Ms. Winter provided the report of the Finance and Audit Committee on behalf of the Chair of the committee, Mr. Aubin, who was not present. She presented the College's financial statements for the period from January 1, 2018 to September 30, 2018.

Motion: To approve all committee reports as presented. **Carried.**

9. Adjournment

Motion: The meeting was adjourned at approximately 2:03 p.m. **Carried.**



Registrar



Chair