

**COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA**  
**BOARD MEETING - PUBLIC**  
**304-1212 West Broadway, Vancouver**  
**Friday, June 14, 2019 at 9:30 AM**  
**MINUTES**

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**Board Members in Attendance:**

Nicholas Legault (Chair)	Jennifer Lie
Robin Perry (Vice Chair)	Harman Pandher
Nicholas Aubin (via teleconference)	Joti Dhesi
Laura Dunkley	Thomas Klie-Cribb
Jana Konkin	

**Also Attending:**

Eric Wredenhagen (Registrar/CEO)  
Annette Ruitenbeek (Director, Professional Practice)  
Kate Parisotto (Director, Inquiry and Discipline)  
Kate Irvine (Paralegal/Administrator, Inquiry and Discipline) (Recording)

**1. Call to order**

The meeting was called to order at 9:40 a.m.

**2. Roll call of members present**

A roll call was conducted.

**3. Approval of Previous Minutes**

**3.1** 2019-01-25 Draft Board Meeting Minutes (Public)

**3.2** 2019-04-12 Draft Board Meeting Minutes (Public)

**Motion:** To approve the meeting minutes as circulated before the meeting. *Carried.*

**4. Approval of this agenda**

**Motion:** To approve the agenda as circulated before the meeting. *Carried.*

**5. Board Member declarations of conflicts of interest regarding any agenda item(s)**

Jana Konkin disclosed some information relating to an agenda item (strategic planning). It was determined that Ms. Konkin is not in a conflict of interest.

**6. Registrar's Report**

Mr. Wredenhagen spoke about recent meetings of the B.C. Health Regulators (BCHR) organization. Mr. Wredenhagen also briefly reported on some recent media articles. Finally, Mr. Wredenhagen provided some information about the stakeholders' consultation relating to recognition of education programs, which will be held on July 29, 2019.

## **7. Chair's Report**

Mr. Legault presented a set of proposed procedural rules based on the meeting processes set out in the Bylaws and in the Board Meeting Processes Policy. He stated that he considered that the proposed procedures as either a summary of, or consistent with, current policy and Bylaw and therefore as not requiring formal adoption by special resolution; he also solicited feedback from other Board members. The Board was in agreement that meetings would be conducted in accordance with the processes outlined by Mr. Legault.

## **8. New Public Business**

### **8.1 Strategic Planning – Presentation from Heather Lehmann**

Ms. Lehmann gave a presentation to the Board about the process of strategic planning. The Board agreed that it would begin developing a new strategic plan, with Ms. Lehmann acting as facilitator. It was agreed that staff would circulate dates for a one-day workshop in July or August.

### **8.2 Continuation of Orientation: CMTBC Examination**

Ms. Ruitenbeek provided an orientation presentation on the CMTBC registration examination.

### **8.3 Planning for Annual General Meeting (AGM)**

Mr. Wredenhagen spoke briefly about the upcoming AGM, which will be held on July 17, 2019. He advised that Teresa Budd would be facilitating and that Dr. Susan Glover-Takahashi would be making a presentation to registrants.

### **8.4 Committee Reports**

#### **8.4.1 Discipline Committee Report**

Ms. Parisotto presented the Discipline Committee report. She advised that a panel of the Discipline Committee had recently issued a decision on verdict in the first discipline hearing CMTBC has held since 2016.

#### **8.4.2 Inquiry Committee Report**

Ms. Parisotto presented the Inquiry Committee report. She noted that the committee has had a very heavy caseload in 2019 to date.

#### **8.4.3 Registration Committee Report**

Ms. Ruitenbeek presented the Registration Committee report. She summarized decisions made at recent meetings of the Registration Committee.

#### **8.4.4 Quality Assurance Committee Report**

Ms. Ruitenbeek presented the Quality Assurance Committee report. She summarized decisions made at recent meetings of the Quality Assurance Committee.

**Motion:** To accept all committee reports as presented. *Carried.*

**9. Adjournment**

**Motion:** The public portion of the meeting was adjourned at approximately 11:35 a.m.  
**Carried.**



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**Registrar**



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**Chair**