

**COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA**  
**BOARD MEETING - PUBLIC**  
**304-1212 West Broadway, Vancouver**  
**Friday, August 23, 2019 at 9:30 AM**  
**MINUTES**

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**Board Members in Attendance:**

Nicholas Legault (Chair)	Laura Dunkley
Robin Perry (Vice Chair)	Jana Konkin
Jennifer Lie	Joti Dhesi
Nicholas Aubin	Harman Pandher
Thomas Klie-Cribb	

**Also Attending:**

Eric Wredenhagen (Registrar/CEO)  
Monica Winter (Financial Officer)  
Annette Ruitenbeek (Director, Professional Practice)  
Kate Parisotto (Director, Inquiry and Discipline)  
Kate Irvine (Paralegal/Administrator, Inquiry and Discipline) (Recording)

**1. Call to order**

The meeting was called to order at 9:38 a.m.

**2. Roll call of members present**

A roll call was conducted.

**3. Approval of Previous Minutes**

**Motion:** To approve the meeting minutes from the public portion of the June 14, 2019 meeting as circulated before the meeting. *Carried.*

**4. Approval of this agenda**

**Motion:** To approve the agenda as circulated before the meeting, with one change, namely moving item 8.2 to the end of the meeting. *Carried.*

**5. Board Member declarations of conflicts of interest regarding any agenda item(s)**

None.

**6. Registrar's Report**

Mr. Wredenhagen spoke about the recent stakeholders' consultation meeting relating to accreditation of massage therapy education programs, which was held on July 29, 2019. Mr. Wredenhagen also briefly reported on the recent media articles regarding an unregistered massage provider.

## 7. Chair's Report

Mr. Legault did not present a report but noted that he had comments to present on a later agenda item, relating to the stakeholder's meeting, which he had attended.

## 8. New Public Business

### 8.1 Budget for 2020

#### 8.1.1 Review of Financial Statements to June 30, 2019.

Ms. Winter reviewed with the Board the financial statements to June 30, 2019. She also provided a forecast for the remainder of 2019.

#### 8.1.2 Approval of the 2020 Budget

Ms. Winter presented to the Board the proposed budget for 2020. She advised that the Finance and Audit Committee met earlier in August and recommends to the Board that it approve the proposed budget for 2020.

**Motion:** To approve the 2020 budget as proposed. *Carried.*

#### 8.1.3 Approval of Proposed Bylaw Amendment (2020 Fee Increase)

Staff explained that the proposed Bylaw amendment, a revised Schedule "B" to the Bylaws (Fee Schedule), incorporates the proposed fee increases from the 2020 budget.

**Motion:** To approve the Bylaw amendment as presented. *Carried.*

### 8.2 Report on Stakeholders' Consultation re: Accreditation

Mr. Wredenhagen provided some background information relating to accreditation of massage therapy programs and the Canadian Massage Therapy Council for Accreditation (CMTCA).

Mr. Legault spoke about attending the stakeholders' meeting. He reported that the meeting went well. He described comments made by representatives from education programs.

Mr. Pandher also spoke about his experience attending the stakeholders' meeting in July. Mr. Pandher said that he learned a lot at the meeting, being a new Board member.

There was a lengthy discussion amongst Board members.

Mr. Wredenhagen recommended that the Board not proceed with funding to CMTCA unless CMTCA agrees to certain conditions.

**Motion:** To accept Mr. Wredenhagen's recommendation and direct that he send a letter to CMTCA outlining CMTBC's position. *Carried.*

### 8.3 Committee Reports

#### 8.3.1 Discipline Committee Report

Ms. Parisotto presented the Discipline Committee report. She advised that a panel of the Discipline Committee is currently deliberating on penalty in relation to a hearing on

verdict that occurred earlier this year. She also advised that a discipline hearing is scheduled to take place in December 2019.

**8.3.2 Inquiry Committee Report**

Ms. Parisotto presented the Inquiry Committee report. She explained that the Inquiry Committee has had a very heavy caseload in 2019 to date.

**8.3.3 Registration Committee Report**

Ms. Ruitenbeek presented the Registration Committee report. She summarized decisions made at a recent meeting of the Registration Committee.

**8.3.4 Quality Assurance Committee Report**

Ms. Ruitenbeek presented the Quality Assurance Committee report. She summarized decisions made at a recent meeting of the Quality Assurance Committee.

**Motion:** To accept all committee reports as presented. *Carried.*

**8.4 Scheduling 2020 Board Meeting Dates**

Ms. Parisotto advised that a communication would be sent to all Board members regarding proposed meeting dates for the Board in 2020.

**9. Adjournment**

**Motion:** The public portion of the meeting was adjourned at approximately 12:03 p.m. *Carried.*



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**Registrar**



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**Chair**