

**COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA**  
**BOARD MEETING - PUBLIC**  
**304-1212 West Broadway, Vancouver**  
**Friday, January 24, 2020 at 9:30 AM**  
**MINUTES**

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**Board Members in Attendance:**

Nicholas Legault (Chair)	Laura Dunkley
Jana Konkin	Harman Pandher
Jennifer Lie	Joti Dhesi
Thomas Klie-Cribb	Nicholas Aubin (via teleconference)

**Regrets**

Robin Perry (Vice Chair)

**Also Attending:**

Eric Wredenhagen (Registrar/CEO)  
Monica Winter (Financial Officer)  
Annette Ruitenbeek (Director, Professional Practice)  
Kate Parisotto (Director, Inquiry and Discipline)  
Kate Irvine (Paralegal/Administrator, Inquiry and Discipline) (Recording)

**1. Call to order**

The meeting was called to order at 9:33 a.m.

**2. Roll call of members present**

A roll call was conducted. During the roll call, the Board Chair, Mr. Legault, implemented a check in as a way to begin the meeting, based on recent training he had attended.

**3. Approval of Previous Minutes**

**Motion:** To approve the meeting minutes from the public portion of the November 22, 2019 meeting as circulated before the meeting. *Carried.*

**4. Approval of this agenda**

**Motion:** To approve the agenda as circulated before the meeting. *Carried.*

**5. Board Member declarations of conflicts of interest regarding any agenda item(s)**

None.

## 6. Registrar's Report

### 6.1 Federation of Massage Therapy Regulatory Authorities of Canada (FOMTRAC)

Mr. Wredenhagen provided an overview of new legislation in Nova Scotia, which creates a title protection regime for massage therapy. He also referred to the FOMTRAC statement on the new legislation in Nova Scotia, which was published on FOMTRAC's website.

### 6.2 Board Election

Mr. Wredenhagen provided an update on CMTBC's Board election. He noted that seven candidates are seeking election and that there are three seats in total. Mr. Wredenhagen also noted that this is the first time that voting has been conducted electronically. He explained that CMTBC has engaged Simply Voting to conduct the election, through a secure and protected process. Mr. Wredenhagen also advised that CMTBC will be sending a number of communication pieces to registrants regarding the election and how to vote.

### 6.3 Staffing

Mr. Wredenhagen provided an update on staffing at CMTBC. He advised that CMTBC is in the process of hiring two part-time Practice Advisors. Mr. Wredenhagen also advised the Board that CMTBC is in the process of exploring renovations for the current office space.

### 6.4 New CMTBC Online Course

Mr. Wredenhagen provided an update on the new CMTBC-authored online course on the standards of practice on consent and boundaries, which was launched at the end of November 2019. He advised that to date, CMTBC has received positive feedback from RMTs on the course. He also advised that many registrants have already successfully completed the course.

**Motion:** To receive the Registrar's report. *Carried.*

## 7. Chair's Report

Mr. Legault did not provide a report.

## 8. New Public Business

### 8.1 Discussion of Consultation Paper

Mr. Wredenhagen briefed the Board on the consultation paper titled "Modernizing the provincial health profession regulatory framework: A paper for consultation", released by the Steering Committee on Modernization of Health Professional Regulation on November 27, 2019.

## 8.2 Amendment of Strategic Plan for 2020-2022

The Board reviewed CMTBC's strategic plan for 2020-2022, which was adopted by the Board on November 22, 2019. The Board discussed amending one part of the strategic plan, namely strategic initiative number two.

**Motion:** To amend strategic initiative number two of the 2020-2022 strategic plan, so that it will state: "We will build and solidify resilient human, technological and office infrastructure and systems." **Carried.**

## 8.3 Direction to Registrar regarding Disclosure of Information

The Board reviewed and discussed recent media stories which relate to CMTBC.

**Motion:** The Board resolved, in accordance with its authority under s. 53(1)(b) of the *Health Professions Act*, as follows:

The Board authorizes, as being in the public interest, the disclosure by the current Registrar to any person or to the public of information, including personal information as defined by Schedule 1 of the *BC Freedom of Information and Protection of Privacy Act* ("FIPPA"), where:

- a) the disclosure is consistent with the objects and duties of the College under section 16 of the Act;
- b) the disclosure is in relation to information and records that form part of the assessment or investigation of a complaint under section 32 of the Act, a report under section 32.2 to 32.4 of the Act, or a matter under section 33(2) or (4) of the Act;
- c) the complaint, report or matter has become known to the public; and
- d) the disclosure relates to:
  - i) the existence of the assessment or investigation;
  - ii) a brief, summary description of the nature of the complaint, report or other matter;
  - iii) the status of the complaint, report or other matter, including, if it is closed, the general basis on which it was closed;
  - iv) whether the registrant who is the subject of the complaint, report or other matter has resigned or otherwise ceased practising massage therapy; and/or
  - v) any additional information necessary to correct material inaccuracies in information that has become known to the public.

**Carried.**

## 8.4 Follow-up to Recent Bylaw Amendment

CMTBC staff advised the Board that CMTBC has not yet been able to file the Bylaw amendment approved at the November 22, 2019 Board meeting, as the Ministry of Health has requested that colleges not submit any new Bylaw amendments at this time, due to limited resources at the Ministry of Health.

## 8.5 Committee Reports

### 8.5.1 Discipline Committee Report

Ms. Parisotto presented a report from the Discipline Committee. She described upcoming training that will be provided for Discipline Committee members (as well as Inquiry Committee members). Ms. Parisotto advised that the discipline hearing which was scheduled to proceed in early December 2019 was adjourned and will be heard later this year.

### 8.5.2 Inquiry Committee Report

Ms. Parisotto presented a report from the Inquiry Committee. She also explained that some long-time members have transitioned off the Inquiry Committee. She thanked those members (Lorna Pawluk, Q.C., Brent Rowland, RMT, and James McGettigan, RMT) for their lengthy commitment and service to the Inquiry Committee. Ms. Parisotto also explained that there was a large increase in the number of complaints and inquiry files in 2019 compared to previous years.

### 8.5.3 Registration Committee Report

Ms. Parisotto presented a report from the Registration Committee. She advised that the Registration Committee has met once since the last Board meeting and will be meeting again in February.

### 8.5.4 Finance and Audit Committee Report

#### 8.5.4.1 Remuneration of Board and Committee Members

At the November 22, 2019 Board meeting, the Board had considered a possible increase to the remuneration rate for Board and Committee members. After reviewing an environmental scan, the Board determined to refer the issue to the Finance and Audit Committee for a recommendation. Ms. Winter presented a brief to the Board; she advised that the Finance and Audit Committee has not met since the last Board meeting and outlined various options as to how to proceed.

After some discussion, the Board directed CMTBC staff to draft the budget for 2021 with the proposed increase in Board and Committee remuneration (namely, \$400.00 as the daily rate and \$50 as the hourly rate), with an additional category for remuneration for the individual who chairs each Board meeting, in the amount of \$100. The Board agreed that the ultimate decision about a possible increase to remunerations rates will be made at the Board's August meeting, when the entire budget for 2021 is considered for approval.  
***Carried.***

#### 8.5.4.2 Presentation of Preliminary 2019 Financial Statements

Ms. Winter presented the preliminary financial statements for 2019. She advised that the audit would be commencing in early February, and that audited financial statements for 2019 would be reviewed by the Board at the meeting scheduled for the end of March.

**Motion:** To accept all committee reports as presented. *Carried.*

#### 9. Adjournment

**Motion:** The public portion of the meeting was adjourned at 11:42 am. *Carried.*

The Board reconvened at approximately 1:00 to hear an educational presentation by Sue Murphy, B.H.Sc, M. Ed (UBC Faculty of Medicine, Department of Physical Therapy, Department Head), which ended at 2:20 p.m.



Registrar



Chair