

**COLLEGE OF MASSAGE THERAPISTS OF BRITISH COLUMBIA**  
**BOARD MEETING (PUBLIC PORTION)**  
**Friday, June 19, 2020**  
**MINUTES**

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**Board Members in attendance** (via videoconference):

Robin Perry (Chair)	Laura Dunkley
Jana Konkin (Vice Chair)	Harman Pandher
Joti Dhesi	Kristen Burrows
Thomas Klie-Cribb	Taylor James Laviolette

**Regrets:**

Nicholas Aubin

**Also attending:**

Eric Wredenhagen (Registrar/CEO)  
Kate Parisotto (Director, Inquiry and Discipline)  
Annette Ruitenbeek (Director, Professional Practice)  
Kate Irvine (Paralegal/Administrator, Inquiry and Discipline) (Recording)  
Patricia Bentley (Court Reporter, Charest Reporting Inc.)

**1. Call to order**

The meeting was called to order at 10:10 a.m.

**2. Roll call of members present**

A roll call was conducted. All Board members were present (via videoconference) except for Nick Aubin.

**3. Approval of previous minutes**

**Motion:** To approve the meeting minutes from the public portion of the May 1, 2020 meeting as circulated before the meeting, with one correction (changing “2020” to “2021” in one instance). *Carried.*

**4. Approval of this agenda**

**Motion:** To approve the agenda as circulated before the meeting. *Carried.*

**5. Board Member declarations of conflicts of interest regarding any agenda item(s)**

None.

**6. Registrar’s report**

Mr. Wredenhagen spoke about recent hires for the college. RMT Lisa Lawrie has been with the college in a contractor role and has now joined as a part-time employee, working on the registration examination. Mr. Wredenhagen spoke briefly about the spring exams and how

they were paused due to the COVID-19, fortunately, the PBA (the hands-on portion) was completed prior to restrictions on physical distance, implemented to minimize the risk of COVID-19 transmission. Mr. Wredenhagen advised that the written portion would take place at the end of June but that they were still uncertain on how the fall exams would proceed, due to uncertainty created by COVID-19 in the community. Mr. Wredenhagen informed the Board about another RMT hire, Alison Esser, who has been on the Quality Assurance committee since 2012 (though she has now stepped down), who will be filling a new Practice Advisor role with the College. Mr. Wredenhagen also let the board know that Chloe Shen who has been with the College in a temporary accountant role has accepted a permanent position as the new accountant to take over the position formerly held by Monica Winter.

Mr. Wredenhagen spoke about the upcoming budget for 2021 and explained that it will be hard to forecast this year due to COVID-19. Due to the impact on RMTs of ceasing practice for part of 2020, the budget for 2021 would be prepared on the basis that there would be no registration renewal fee increase. However, this means that 2021 will be the second consecutive year in which College revenue from registration fees will not increase as the increase last year (2019-2020) was offset by the decision to fund the national accreditation body, CMTCA.

Mr. Wredenhagen spoke about new legislation in Nova Scotia and the implications for labour mobility.

Mr. Wredenhagen advised that most College staff continued to work remotely and that a return to work plan was being developed. However, despite the current remote work arrangements, the work of the College was continuing to be carried out.

Mr. Wredenhagen mentioned that the Annual Report and Financial Statements have been released and have been posted online.

## **7. Chair's Report**

Mr. Perry provided feedback, to say thank you to everyone continuing to work during the pandemic and doing a good job.

**Motion:** To receive the reports of the Registrar and Chair. *Carried.*

## **8. Public business**

### **8.1 Bylaw Amendment Update**

Mr. Wredenhagen provided an update with respect to the Bylaw amendment approved by the Board at the May 1, 2020 Board meeting. He advised that the amendment has not yet been filed and that communications with the Ministry of Health are ongoing.

### **8.2 Telehealth**

The Board members reviewed and discussed the paper entitled "Proposed Approach: Telehealth Massage Therapy".

**Motion:** To direct the issue of telehealth for consideration by the Quality Assurance committee. *Carried.*

### 8.3 Annual General Meeting (AGM) Planning

Board members and Mr. Wredenhagen discussed how to proceed with the Annual General Meeting (AGM) this year, given the COVID-19 pandemic and associated public health measures. Various options were discussed, including virtual means of delivery.

**Motion:** To direct College staff to proceed with organizing an AGM in the most accessible and inclusive way possible in the current circumstances, with the goal of allowing for discussion of the materials that must be reported on at the AGM and of resolutions presented by registrants. *Carried.*

### 8.4 Committee Reports

#### 8.4.1 Discipline Committee Report

A written report from the Discipline Committee was circulated. Ms. Parisotto spoke about the recent training for committee members on trauma-informed practices, which was very well received.

#### 8.4.2 Inquiry Committee Report

A written report from the Inquiry Committee was circulated. Ms. Parisotto spoke about the recent training for committee members on trauma-informed practices, which was very well received. She answered questions about the high volume of complaints received in 2020 to date.

#### 8.4.3 Registration Committee Report

A written report from the Registration Committee was circulated. Ms. Parisotto confirmed that the Registration Committee had met twice since the last Board meeting to address applications for reinstatement.

**Motion:** To accept all committee reports as presented. *Carried.*

### 9. Adjournment

**Motion:** The public portion of the meeting was adjourned at 11:33 am. *Carried.*



Registrar



Chair